

Catalog

Jamileh Kamran
Arkansas Fashion School

AFS

Arkansas Fashion School

www.arkansasfashionschool.edu

kamran@arkansasfashionschool.edu

501-663-3242

105 N Rodney Parham, Unit 3A, Little Rock, AR 72205

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School Seal

Arkansas Fashion School Seal was established in Fall 2007 and it is
in Gold Color.



School Colors

Arkansas Fashion School colors are Purple and Gold, Purple is symbolic of Royalty, Luxury, Power as well as Creativity, Wisdom and Dignity.

The Color Gold is symbolic of Generosity, Compassion, Knowledge and Wealth.

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105 N Rodney Parham • (501) 663-3242 • 1-877-623-3711

kamran@arkansasfashionschool.edu • www.arkansasfashionschool.edu

General Information

Mission:

Arkansas Fashion School's (AFS) mission is to teach the Art of Couture. AFS does this through teaching of skills in the fashion industry, pattern drafting, garment construction, fashion show experiences, client interactions, and portfolio construction. Development of a lifetime skill, to enable financial self-sufficiency even at home.

Placement

Arkansas Fashion School gives students the opportunity to go on field trips to businesses in the fashion field, participate in fashion shows as a designer or backstage, giving them valuable knowledge about merchandising, event organization, and applying for fashion shows. Self-Employment is a common outcome of the Fashion Study Program. AFS is a non-traditional, hands-on training vocational school. AFS aids in the location of employment areas in the fashion industry. AFS provides a list of local employers in the fashion industry. AFS does not guarantee employment. Other outside conditions may also impact placement in the Fashion field (e.g. felony convictions)

Accreditation and Recognition

Arkansas Fashion School has been licensed by the Arkansas Department of Higher Education, since September of 2007. Jamileh Kamran School of Fashion LLC. is a sole proprietorship. The complete Fashion Study Program is 600 clock hours or 150 Weeks of classes.

Arkansas Fashion School is Accredited by the Accrediting Council for Continuing Education & Training, ACCET is listed by the U.S. Department of Education as a nationally recognized accrediting agency.



Catalog of Study

The complete catalog of study is a total of 17 courses, with 15 courses required to graduate. Each course is 5 hours a week for 8 weeks. Each class session is 5 hours, divided into 55 minutes of lecture, and 4 hours of hands-on work. At the Rate of 1 class a week it will take the student about 125 weeks to graduate. A student may reduce this time by taking more hours.

All classes are held at the 105 N Rodney Parham, Unit 3A Little Rock, AR 72205 (501)-663-3242. Sewing machines, sergers ,cutting boards, drafting tables, mannequins are provided while the student is on campus.

Administrative Staff/Faculty

Jamileh Kamran	President/Head Instructor
Amanda Morley	Admin. Assistant/ Instructor
Annaleah Whitsell	Office Assistant

Alumni Association

Graduates of Arkansas Fashion School work in many areas and fields in the United States and Abroad. Alumni at Arkansas Fashion School have complete support of the school in developing their business as Fashion Designer, working at the school as intern, as instructors to improve their skills, and attending the school's fashion shows to create more exposure for themselves. Arkansas Fashion School Alumni are welcome to be involved in all areas of school's academia to help themselves and newer students as their time allows.



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Academic and Financial Information

Admission:

Applicants for admission to the Arkansas Fashion School must be 14 year of age or older and are evaluated regarding their ability to succeed and their passion to learn the Art of Couture. A personal interview with Jamileh Kamran is held before the application is approved. Applicants during the interview show proof of their Ability to Benefit for the program by providing one of the following:

- A copy of a high school diploma or its equivalency:
 - GED
 - Official high school transcript
 - or written certification by a cognizant authority for home-schooled students.

If the applicant is unable to have a copy of the above, then they may also provide proof of:

- Official Transcript of Completion of at least six credit hours or 225 clock hours that are applicable towards a degree or certificate offered by the post-secondary institution;
- Proof of Completion of a State process -approved by the U.S. Secretary of Education.

Arkansas Fashion School does not discriminate on the basis of age, race, ethnic origin, gender, sexual orientation, or religion.

However, Arkansas Fashion School shall have the power to deny Admission if the applicant has pleaded guilty, entered a plea of nolo contendere, or has been found guilty in a criminal proceeding.

Students can enroll as early as age fourteen with consent of their parent/guardian. No experience or prior training is required to attend Arkansas Fashion School. Students will begin with the fundamentals of basic tailoring and build to the more demanding courses.

Admission Procedure

Communications regarding admission should be addressed to Jamileh Kamran. Applications for admission should be submitted early so that scheduling of classes would be facilitated.

Students can apply in person or Online by filling out the application. After receiving a student's application, a phone call or an email will be submitted to schedule the interview.

Applicants may be accepted or rejected. All applicants will be notified of action taken as quickly as possible by email after the interview with Jamileh Kamran. All applicants that are under the age of 18 must be accompanied by a parent or legal guardian for permission to enroll.

Full Vocational Fashion Study Program has one Pre-Requisite: Completion of A-Vocational Basic Tailoring, Each class has a maximum of 8 students. This allows for a 8 student to 1 instructor ratio for a more hands-on learning environment. For a course to be scheduled it must have a minimum of 4 students enrolled.

Any student enrolled who has a disability/special needs that may prevent the full participation in AFS courses should Contact Jamileh Kamran at 501-663-3242 to make the necessary accommodations to facilitate the educational opportunity.

Student Services

AFS gives its students opportunities to participate in fashion shows, and coaches students through both fashion shows and designer calls. AFS has several field trips to different locations that are in the fashion industry like fashion businesses, fabric stores, museums, manufactures, and more. Each Student will also have 2 hours free tutoring available per course. Students will also be able to have an additional 4 hours if the student is participating in a school extracurricular activity. After those hours have been used any additional hours of tutoring will be \$75.00 per hour.

Policy for Transfer of Credits

- Minimal acceptable grades and/or grade point average for acceptable transfer of credits will be 70% or higher on a scale of 100%, in accordance to ACCET standards. A maximum for the program of 25% or 150 hours will be accepted for transfer of credit.

- transcript, catalog, syllabi, or course outlines must be provided to AFS before requesting a transfer credits to make sure that the course curriculum coordinate with the ones taught by AFS. Due to the sequence of Courses in the Fashion Study program credits can not be approved for lessons that have not been taught to the student.

- If any additional information is required AFS will contact the school's admissions office to request additional materials.

- AFS may conduct an onsite skills test. To document equivalency. Based on the credits in question a test will be administered by subject matter and transferred in by lesson hours.

- The Test will consist of completing a lesson without the AFS course book. The test administrator will provide an outline of the objectives and provide materials to complete the test. This test will not be open to outside student notes.

- A review will be completed by an instructor to compare and decide in the if transfer of credits should be awarded.

- Students can request an appeal proses, once an appeal has been requested, the review will be completed a second time by a different instructor to decide if the transfer of credits should be awarded.

- Tuition will be adjusted by hourly cost weighting.

AFS must assist students when requesting transfer to other institutions, including, but not limited to, providing guidance or counseling and providing an official transcript, syllabi, or course outline. If the school receives a request for a transcript to be sent to school. AFS will send a transcript to the requested school within 7 business days. Student will be charged \$15.00 per request.

Any institution making statements relative to the acceptance of its coursework for credit by AFS must have documented evidence to support such statements.

Student Academic Progress

The Arkansas Fashion School's Fashion Study Program is 600 clock hours including the one elective course. Students can request at any time, a copy of their grades and progress sheets. Students will also receive a copy of their quarterly program report and review.

- All students will be given a brief meeting with the instructor on the student's week 4 class of the 8 Week course. This meeting will let the student know how they are meeting the benchmarks of the course and to let the student know the areas they may need to work on. After the meeting the student will initial the course progress log to state that they are aware their progress.
- The student is required to make measurable progress toward program completion. To be making satisfactory academic progress, a student must attend at least 80% of the scheduled course hours on a cumulative basis during each evaluation period of 8 weeks.
- The student's academic average is reviewed to determine progress. The minimum total grade requirement is 70% at the conclusion of a course.

Incomplete grades can be given, but must be cleared in time specified by instructor or course is failed. If the student retakes a course, the lowest overall course grade will be dropped and the highest overall course grade will be used to calculate the academic average. Course work repeated may adversely affect a student's academic progress in terms of the graduation date or maximum time frame.

Students who withdraw from the program will receive a grade of 0% in each course interrupted by the withdrawal. Interrupted courses must be repeated upon readmission to the Arkansas Fashion School.

All program requirements must be completed within a maximum time frame of 1.5 times the normal program length, as measured in calendar time. (The selected fashion course 8 weeks in length, must be completed within 15 calendar weeks). Time spent on an approved leave of absence is not counted against the maximum time frame. Students exceeding the maximum time frame will be administratively withdrawn.

Student Progress Reports

Students will be given the class-to-class criteria (they must complete and submit before the end of the course) within each course book they receive. Students will use the criteria as a checklist to stay on schedule in their Fashion Study program with the AFS. On Week 4 each student will turn in all course patterns that are drafted at home for homework, on Week 4 students must turn in a minimum of all cut and tailor tack course projects. Extra Credit projects will only be accepted if the student has fully completed all course assigned work. Extra Credit options addressed in every course book.

Instructors will spend 5-10 minutes at the during each class session to record the students' progress in the course. During the 5-10 minutes, instructor must record what the student completed as homework and in-class work.

Late Assignments

When an assignment is submitted past its deadline, there will a 10% deduction to the grade every week the assignment is late. If the assignment is submitted 10 weeks after the deadline, the student will receive 0%.

Student Conduct

- Be professional to Visitors, Students, and Staff of the school.
- Direct any questions about the lessons to an Instructor or Assistant Instructor.
- In order to prevent distraction please keep side conversations to a minimum to minimize distractions.
- Meet the Attendance policy, as described below.
- Be on time for class, and no unexcused early departures.
- Do not Report to school intoxicated or impaired.
- Follow all safety rules set in place by the school, Safety is a priority. Students should be encouraged to inform an instructor when finding an unsafe conditions, accident or injury.
- Use safe working methods always.
- Student are expected to keep their workspace clean.
- Student are expected to take proper care/use of school equipment.

Cell Phone Use

Students are not allowed to use cell phones during class. Unless otherwise told by the instructor.

However, if there is an emergency, a student can inform the instructor and be permitted access to their phone.

Dress Code

- Students are required to buy and wear a White Couture Coat after the start of Basic Design 001.
- Students must be clean and well-groomed. Grooming styles dictated by religion and ethnicity aren't restricted.
- Clothes that are too revealing or inappropriate are not allowed.
- All clothes must be in decent shape and comfortable as not to hinder a student's ability and safety with the sewing machine and pressers.
- Students must avoid clothes with printing that are offensive or inappropriate.
- Due to safety hazards, shoes that fully cover the foot are required.
- Excessive Perfumes and smoke will not be acceptable, because these may result in an allergic reaction by fellow students.

*Violators of a dress code may be asked to leave school until they fixed the violation. The student will be given a warning. After the third warning a student may be terminated by the school.

Discrimination and Harassment

AFS will not tolerate on-site discrimination or harassment on any legally protected basis, including that of physical characteristics, mental characteristics, race, religious or political views, nationality, disability, medical condition, sex, sexual preference, or gender identification. Harassment and discriminatory behavior among students or instructors will result in disciplinary action, with the possibility of termination. Discrimination and harassment should be immediately reported to higher administration, at which point AFS will investigate and take corrective action.

* Any Bullying or verbal abuse in class will not be tolerated and will be dealt with promptly. After private counseling if the person does not correct that behavior termination is possible.

Drugs and Alcohol

AFS strictly forbid students doing the following while at school:

- Drinking alcohol, selling, purchasing or using illegal drugs at school. An "illegal drug" is any drug that has not been obtained by legal means. This includes prescription drugs being used for non-prescribed purposes.
- Possession of any non-prescribed controlled substance, including alcohol and legal illegally obtained prescription drugs.

AFS reserve the right to test students for substance abuse. Illegal drugs, illegal drug metabolites, or excessive alcohol in your system will result in a warning and the student being sent home. After the third offense the student can be terminated or take a medical leave of absence for rehabilitation.

AFS cares about the overall health and well-being of its students. Any student who feels that he/she is developing a substance abuse problem is urged to seek help. AFS will grant medical leave of absence (within reason) for rehabilitation. Be advised, however, that this will not excuse a substance-related offense.

Weapons/Explosives

- AFS does not allow weapons (ex. any firearms, knives with longer than a 4in blade) or explosives on campus. If it can't go in an airport it can't go to school.

Workplace Inspections

AFS has a responsibility to protect its students and its property. For this reason, AFS reserves the right to inspect the following, at any time, with or without notice:

- Any personal possessions brought onto AFS premises, such as handbags, briefcases, and vehicles.

All inspections are compulsory. Those who resist inspection may be denied access to AFS premises.

Disciplinary Action

AFS will exact discipline for any unacceptable action or behavior. These may include:

- Improper or indecent conduct, or dress
- Uncooperative attitude
- Abuse, perfunctory or unauthorized use, or unauthorized possession of AFS property.
- Unauthorized use or disclosure of AFS lesson materials, or text books.
- Possession and/or use of illegal drugs, weapons or explosives
- Harassment and/or discrimination - of any kind

Disciplinary action may consist of verbal/written warnings, counselling, suspension or termination. AFS will handle each matter individually to ensure fairness to all involved.

Academic Warnings

If a student fails to meet the course cumulative 80% attendance or 70% grade average, Students will be notified in writing when they are placed on warning and the steps necessary to be removed from warning status. Students will also receive attendance or academic counseling, from Jamileh Kamran. Each evaluation period for student progress is the 4th and 8th week of each course to assess a student's progress in each course. If a student has not meet the benchmark of completion and attendance by the end of a course, the student will be required to repeat that course on academic warning, if by the end of the retaken course the student is still failing to meet the benchmarks, the student will be required to retake the course again and then placed on academic probation. If after completion of the course on academic probation the student is still below benchmark they will be withdrawn from the program.

The Arkansas Fashion School will notify a student in writing if he or she is being administratively withdrawn for unsatisfactory academic progress.

Termination

The student will be terminated from the AFS Fashion Study Program if a student is found in violation of any of the following:

- Repeated uncooperative/ inappropriate attitude offenses
- Illegal harassment and/or discrimination - of any kind
- Destruction of school property
- Possession and/or use of illegal drugs, weapons or explosives
- Tampering with any safety devices on school property
- Physical or sexual assault
- Theft of other student, staff, and school property
- Repeated offenses of violations of student policies

When a student is terminated the school will provide the student with a written statement of the reason for termination.

Appeal Process

The student may submit a written appeal of the dismissal within five calendar days of their receipt of the dismissal notice. The appeal must be accompanied by documentation of the mitigating circumstances that have prevented the student from attaining satisfactory academic progress and evidence that changes have occurred to allow the student to now meet standards of satisfactory academic progress. Extraordinary circumstances will be considered, such as death or severe illness in the immediate family. Before an appeal may be granted, a written academic plan must be provided to the student which clearly identifies a viable plan for the student to successfully complete the program within the maximum time frame allowed.

Jamileh Kamran will assess all appeals and determine whether the student may be permitted to continue in school on a probation status. The student will be sent a written response within ten days of the Arkansas Fashion School's receipt of the appeal. The decision of Jamileh Kamran is final.

Students reinstated upon appeal are on a probationary status for the next course evaluation period, during which time they must meet the terms and conditions set out in the response letter granting the appeal. At the end of the evaluation period, the student's academic status will be reviewed. If the student does not meet the benchmarks the student will be fully withdrawn.

Student Complaint Policy/Procedure

All complaints may be verbally addressed to the instructor or may be submitted to the Jamileh Kamran in writing. AFS is licensed by the Arkansas Department of Higher Education (ADHE). If a student wishes to file a grievance, they may submit it to ADHE

Arkansas Department of Higher Education
432 Main Street, Suit 400
Little Rock, AR 72201
501.371.2000

Responses from AFS will be within one working day and resolved within 10 working days.(with exceptions of extenuating circumstances) Complaints and resolution will be documented in the schools file and the complainants file.

AFS is also Accredited by Accrediting Council of Continuing Education and Training . If a student wishes to file a grievance, they may submit it to ACCET.

Accrediting Council of Continuing Education and Training
1722 N St NW
Washington, DC 20036
202.955.1113

Attendance Policy

Students are expected to be present at all class sessions of the courses. Each student is required to sign in and out in the student log book with their time. Students attend once a week for 5 hours. Students who missed 5 hours must cover their missed hours on the following week. Any absences should be approved by the instructor as soon as possible if not prior too.

1. Students who accumulate absences of more than 20% of the scheduled classes, the course must be repeated to be eligible for the following course.
2. The school recognizes the following reasons for an excused absence: death in the immediate family, job-related interviews or testing (with approval of instructor), physical for job placements, personal illness and inclement weather. Excused absences will be given an opportunity based on class availability, to make up the excused clock hours within the 8 weeks time frame of the course that the hours were missed.
3. Inclement weather is a normal part of life in Arkansas. Because of this, our policy is to follow the schedule for inclement weather of the Little Rock Public School District. However, if the student commutes some distance, AFS is concerned for the safety of its students so common sense should be used determine attendance during bad weather. (The instructor should be notified in a timely fashion)
4. School holidays shall not be considered as days of absence.
5. The school shall maintain an accurate record of attendance and absences.
6. Tardiness: A student will be counted tardy if 10 minutes late. Three tardies will equal one absence.
7. Early Departures: Must have been approved by Instructor prior to the student leaving the school building and must have a written slip stating reason for early departure and signed by both instructor and student. If not approved by the instructor, the early departure will count as a tardy. All excused early departure time must be made up with the approval and scheduling with the instructor to complete the hours required for the course within the projected course time frame. Early Departures due to weather will be excused and a time for making up those hours scheduled by the instructor.
8. Consecutive absences of 30 Days will result in a student's withdrawal from the course, unless prior agreement of leave of absence was agreed upon.

Make-ups:

All class time missed can be made up with the approval and scheduling by the instructor to complete the hours required for the course. Make-up work shall not be authorized for the purpose of removing an unexcused absence and must be completed within course scheduled time frame. All Make-ups will be comparable to the content, time, and delivery of the classes missed.

School Calendar:

Class times are once a week for 5 hours, 8:30am to 12:30pm, or from 12:30pm to 5:30pm, Tuesday - Saturday. Class sizes are limited to 8 students and based on availability of open positions in each class time.

There will be no classes for one week at for the end of December and New Years. The exact dates will be announced by Jamileh Kamran. These dates will be calculated into the projected time frame of the student's course.

Any other holiday assigned by AFS will require the student to make up the clock hours missed during the scheduled Course time frame.

Leave of Absence:

1. A leave of absence may be granted for emergency situations such as a serious illness, debilitating injury, or death in the immediate family.
2. A student must submit a written request for a leave of absence in advance of the beginning date of the leave of absence, unless unforeseen circumstances prevent the student from doing so. If a student does not request a leave of absence within a timeframe consistent with the institution's consecutive absence policy, s/he must be withdrawn.
3. The student must sign and date the leave of absence request and specify a reason for the leave. The reason must be identified in order for the institution to have a reasonable expectation of the student's return within the timeframe of the leave of absence as requested.
4. The student must attest to understanding the procedures and implications for returning or failing to return to his/her course of study.
5. AFS must document its approval decision relative to the leave of absence request in accordance with its published policy.
6. AFS will not assess the student any additional charges as a result of the leave of absence.
7. The length and frequency of leaves of absence must not impede student progress and must be reasonable within the context of the institution's curriculum.
8. A leave of absence must be limited to a maximum of 180 calendar days in any 12-month period or one-half the published program length, whichever is shorter. Multiple leaves of absence may be permitted provided the total of the leaves does not exceed this limit. An approved leave of absence may be extended for an additional period of time provided that the extension request meets all of the above requirements, and the total length of the leave of absence does not exceed the specified limit.

Tuition:

The Vocational Fashion Study Program is a total of 600 clock hours, consisting of a 8 week A –Vocational Basic Tailoring Course, pre-requisite followed by fourteen different 8 week courses, and one 8 week elective to complete the program. The cost of tuition for the complete fashion study is \$17,630.00 not including the books. The current cost of books is \$870.00 for the whole program, which bring the total of \$18,450.00, including the \$100.00 (nonrefundable) application fee. Additionally, the estimated cost of supplies is \$2,035.00. The Fashion Study Program is 120 weeks not including holiday breaks.

No students may begin any class until tuition is paid in full for that class. A late fee of \$50.00 will be charged if a student misses the scheduled tuition payment date.

If a student has an outstanding balance by the end of a course will not be awarded course credit until the supply balance is cleared. This will be shown as an incomplete and must be cleared within 2 weeks. No Diploma will be awarded if a student has an outstanding balance.

Visa, MasterCard, Cash, or Check can be used to pay tuition. All checks must be made out to Jamileh Kamran Arkansas Fashion School. Students going through a student loans provider will have the loan provider send the money directly to the school.

Tutoring is offered to students for \$75.00 per hour after the 2 hours of student service hours of Tutoring have been used. Students that require additional time beyond class hours must schedule tutoring hours with the school. With a minimum of 5 hours for each session

Assistance with Projects outside of class (For all classes except IDL courses):

- During a course in which a student is enrolled, Jamileh Kamran can be contacted for additional help with projects through email or directly.
- Jamileh Kamran will then determine if the request requires additional email instructions, phone call assistance, extra class time, or would be better assisted by a different instructor.
- All request must go through Jamileh Kamran and be approved before scheduling that extra instructor time.

Courses Available in Fashion Study Program (7)	Clock Hour	Tuition (3a)	Books	Estimated Supplies *See Page 6*
Basic Tailoring	40 Clock Hour	\$900.00	\$0.00	\$315.00
Basic Design 001	40 Clock Hour	\$1,195.00	\$66.00	\$135.00
Intermediate Design 002	40 Clock Hour	\$1,195.00	\$66.00	\$70.00
Advanced Design 003	40 Clock Hour	\$1,195.00	\$66.00	\$105.00
Tailoring I	40 Clock Hour	\$1,195.00	\$66.00	\$105.00
Couture I	40 Clock Hour	\$1,195.00	\$66.00	\$70.00
Couture II	40 Clock Hour	\$1,195.00	\$66.00	\$70.00
Couture III	40 Clock Hour	\$1,195.00	\$66.00	\$105.00
Tailoring II	40 Clock Hour	\$1,195.00	\$66.00	\$70.00
Body Draping I	40 Clock Hour	\$1,195.00	\$66.00	\$340.00
Body Draping II	40 Clock Hour	\$1,195.00	\$66.00	\$135.00
Body Draping III	40 Clock Hour	\$1,195.00	\$66.00	\$135.00
Bridal	40 Clock Hour	\$1,195.00	\$66.00	\$100.00
Men's Wear I	40 Clock Hour	\$1,195.00	\$75.00	\$70.00
Men's Wear II	40 Clock Hour	\$1,195.00	\$75.00	\$70.00
<u>Elective Courses</u>				
Costume Design (elective)	40 Clock Hour	\$1,195.00	\$66.00	\$105.00
Interior Drapery (elective)	40 Clock Hour	\$1,195.00	\$66.00	\$105.00

Estimated Total Fashion Study Program Cost Breakdown

Below is an Estimated total cost of all Fashion Study Program

Tuition and Books:

Non-Refundable One-Time Application Fee:	\$100.00
Basic Tailoring Course:	\$900.00
Tuition for 14 Courses at \$1,195.00 per Course:	\$16,730.00
Program Book Costs: 12 Courses with \$66.00 a book and 2 at \$75.00	\$942.00

Total:	\$18,672.00
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Fabric:

Fabric: \$30.00 about per project	
Notions: \$5.00 about per project	
Total projects in 13 Courses: 35 x \$35.00	\$1,225.00
Drafting Muslin: \$5.00 a yard x 25 yards	\$125.00

Total:	\$1,350.00
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Equipment:

Sewing Machine:	\$100.00
Serger Machine:	\$190.00
Couture Coat Uniform	\$30.00
Tracing Paper: 1 Roll \$30.00 x 2	\$60.00
Dotted Pattern Paper Roll \$30.00 x 1	\$30.00
Draping Mannequin with collapsible shoulders	\$250.00
Other equipment:	
Rulers, Pins, Tape Measure, Scissors, Scotch Tape	\$25.00

Total:	\$685.00
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Complete Estimated Price for the Fashion Study Program:	\$20,707.00
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Financing:

The school offers students two different Financing Plans to choose from, Full program payment may be made, or student can pay per course. The Period of Obligation for payment is one course. Each course must be paid in full before the course starts.

Arkansas Rural Endowment Fund, Inc. also has student loans available.

Cancellation and Refund Policy:

The Registration fee of one hundred dollars (\$100.00) paid to the school by the student will be retained as an enrollment fee.

The student will receive a refund that is the most beneficial to the student based on the two policies below.

Online Courses Currently Available

*Application acceptance fee (\$100.00) is a non-refundable one-time fee

Online Avocational Course	Clock Hour (6)	Tuition (3a)	Estimated Supplies
Basic Tailoring	40 Clock Hour	\$900.00	\$380.00

Estimated Total Avocational Course Cost Breakdown

Below is an Estimated total cost of Basic Tailoring Avocational Course:

Non-Refundable One-Time Application Fee:	\$100.00
Basic Tailoring Course:	\$900.00

Total:	\$1,000.00
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Equipment Student must buy:

Sewing Machine:	\$100.00
Serger Machine:	\$190.00
Other equipment:	
Rulers, Pins, Tape Measure, Scissors, Scotch Tape, 3 Inch Binder	\$25.00
Basic Tailoring Supply Pack provided from the school:	\$50.00
Shipping for Basic Tailoring Pack	\$15.00

Total:	\$380.00
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Complete Estimated Price for the Fashion Study Program:	\$1,380.00
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Cancellation and Refund Policy:

The Non- Refundable Registration fee of one hundred dollars (\$100.00) paid to the school by the student will be retained as an application and enrollment fee. The cost of any course books is not refundable once the first class day of that course has started.

Refunds (12)

In the event that no notice of withdrawal (written or verbal) is provided, Arkansas Fashion School must automatically administratively withdraw a student after s/he has been absent for a maximum of 30 consecutive calendar days (excluding any scheduled breaks of the institution) and complete a refund calculation, processing any refunds to or on behalf of the student. The student will receive a refund that is the most beneficial to the student based on the two policies below. For a student in an online course, attendance is logged by activity, and projects turned in i.e. last academic activity, not by log in date.

A full refund to any student who cancels the enrollment contract within 72 hours after the enrollment contract is executed. A full refund to any student who cancels the enrollment contract within 72 hours after the enrollment contract is executed.

Policy I

Calculation of refund (Arkansas Fashion School):

After the first week, 10%, of the course, the refund shall be made on a pro rata basis, based on the total number of clock hours for which the course is licensed. At the completion of 50%, no refund is available (11). If the Arkansas Fashion School cancels a course subsequent to a student's enrollment, Arkansas Fashion School must refund all monies paid by the student (12.a.c).

Refund will be calculated using:

- a) Start Date
- b) Last date of attendance (LDA)
- c) Date of determination (DOD)
- d) Charges to the students
- e) Total amount paid
- f) Weeks earned and resulting percentage of program completed

Refund Due Dates:

1. If an applicant never attends class (no-show) or cancels the contract prior to the class start date, all refunds due will be made within forty-five (45) calendar days of the first scheduled day of class (12a).
2. For an enrolled and attending student, the refund will be calculated using the last day of attendance (LDA) and will be paid within forty-five (45) calendar days from the documented date of determination (DOD). The date of determination is the date that student gives written or verbal notice of withdrawal, or has met the consecutive absence date (12b).

Policy II

Calculation of refund (Arkansas State Policy):

Refund should be calculated using:

- a.) Cost and length of program/ course
- b.) Completion of program/course
 - I. At completion of less than 25% of the course, the refunds shall be made on a pro rata basis.
 - II. At completion of 25% but less than 50% of the course, the student shall be refunded not less than 50% of the tuition.
 - III. At completion of 50% but less than 75% of the course, the student shall be refunded not less than 25% of the tuition.
 - IV. At completion of 75% or more of the course no refund is due the student.

Note: "If applicant is rejected by the institution before being accepted, no refund is needed, no money would have been paid to Arkansas Fashion School toward the Fashion Study Program" (4b)

Grade Scale and GPA

Grading Scale:	GPA
A ----- 90-100%	4.0
B ----- 80-89%	3.0
C ----- 70-79%	2.0
D ----- 65-69%	1.0

Extra Credit Points are available for students who participate in specific school approved extracurricular activities.

Arkansas Fashion School will give every student the opportunity to inspect and review his or her records within 2 week following its receipt of a request.

- A student has the right to request that inaccurate or misleading information in his or her education records be amended.
- While AFS is not required to amend records in accordance with a student's request, the school is required to consider the request. If the school decides not to amend a record in accordance with an student's request, the school must inform the student of his or her right to a hearing on the matter. If, after the hearing, the school still decides not to amend the record, the student has the right to insert a statement in the record setting forth his or her views. That statement must remain with the contested part of the student's record for as long as the record is maintained.

Graduation:

A minimum GPA of 2.00/4.00, or 70%/100%, and a minimum attendance of 80% is required for graduation. Additionally, the student must complete the Graduation Project. This graduation project is defined thusly:

Student must submit Fourteen Designs (Full Outfits) to AFS one week before graduation. Ten of these Designs (Outfits) can be from the Fashion Study Program course work. Four of the fourteen completed new Designs (Outfits) must have been Sketched, Tailored, and Created by the student without the help of the instructors. Of the 4 Designs done outside of the program there must be one of each of these category, Casual, Business, Semi-Formal and Formal.

A diploma is awarded upon graduation. A Formal Graduation Fashion Show Celebration Ceremony will be held with a minimum of 7 graduating Students.

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)

Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them.

Policy on copyright and software infringement

For network to share files, including (but are not limited to) AFS faculty and visiting faculty, staff, students, guests or agents of the administration.

Following are some examples of copyright infringement that may be found in a school setting:

- Downloading and sharing MP3 files of music, videos, and games without permission of the copyright owner
- Using corporate logos without permission
- Placing an electronic copy of a standardized test on a department's web site without permission of the copyright owner
- Enhancing a departmental web site with music that is downloaded or artwork that is scanned from a book, all without attribution or permission of the copyright owners
- Scanning a photograph that has been published and using it without permission or attribution
- Downloading licensed software from non-authorized sites without the permission of the copyright or license holder
- Making a movie file or a large segment of a movie available on a web site without permission of the copyright owner

If a notice is sent to AFS by an agent/agency that represent the artists and copyright holders. AFS will try and identify the individual or responsible administrator. If it is possible to determine the responsible party, that person is notified that they must remove the infringing material from their computer and let AFS know once this has been done.

If this is the first notification that AFS has received on an individual and the infringing material has not been removed from the computer within five days action, a report about the copyright violation will be sent out to the appropriate individuals.

If students are identified as having committed a second copyright infringement, AFS may take additional action appropriate to the AFS disciplinary process. If students are notified of copyright infringement a third time, additional sanctions may be applied.

Faculty, graduate students, and staff who are engaged in teaching and research functions are expected to understand and act in accordance with applicable copyright laws. AFS is obligated to exercise greater responsibility to address instances of repeated infringing activity by these individuals.

Upon receipt of a valid subpoena, AFS is obligated to turn over any electronic information regarding specific instances of infringing material that has been allegedly transmitted over its networks.

Copyright is legal protection of intellectual property, in whatever medium, that is provided for by the laws of the United States to the owners of copyright. Types of works that are covered by copyright law include, but are not limited to, literary, dramatic, musical, artistic, pictorial, graphic, film and multimedia works. Many people understand that printed works such as books and magazine articles are covered by copyright laws but they are not aware that the protection extends to software, digital works, and unpublished works and it covers all forms of a work, including its digital transmission and subsequent use.

The Digital Millennium Copyright Act (DMCA), signed into law in 1998, recognizes that digital transmission of works adds complexity to the Copyright Law.

DMCA infractions can result in serious consequences regarding activities of faculty, graduate students, or staff who are performing teaching or research functions if the school has received more than two notices of infringement against an individual within a three-year period.

In a civil action, the individual infringer may be liable for either actual damages or statutory damages of up to \$30,000 (which may be increased to up to \$150,000 if the court finds the infringement was willful). In addition, individual infringers may be subject to criminal prosecution. Criminal penalties include up to ten years imprisonment depending on the nature of the violation.

It is true that some copyright holders give official permission to download MP3 files and you might be able to find a limited number of videos that are not copyright protected. It is also true that some MP3 files are copyright free and some MP3 files can be legally obtained through subscription services. However, most MP3 and video files that are shared do not fall into any of these categories.

US Copyright Law allows you to create MP3s only for the songs to which you already have rights; that usually means you purchased the CD or downloaded a file via a subscription service. US Copyright Law allows you to make a copy of a purchased file only for your personal use. Personal use does not mean that you can give a copy to other people, or sell a copy of it.

The Internet offers a variety of legal entertainment alternatives, whether downloads or streaming, free or fee-based, DRM or DRM-free, well-known artists or surprising discoveries.

CATALOG COURSE DESCRIPTIONS:

BASIC TAILORING:

Students will develop and show basic sewing and tailoring techniques needed to succeed in their following courses. Such as different methods of hemming, waistbands, zippers, different darts, measurements, and other techniques.

BASIC DESIGN 001:

Students will create designs and patterns. During this course the student will design patterns for skirts and will make doll- size example skirts. By the end of the course they will create full- size skirts of choice.

INTERMEDIATE DESIGN 002:

Students will create the patterns for blouses, sleeves, and collars. During this course, each student will apply the steps needed to create a blouse, dress sleeve, and collar. Students will create two fully completed blouses.

ADVANCED DESIGN 003:

Each student will draft flat patterns for various types of pants. Create a total of three pants by the end of the course.

TAILORING I:

Students will discover how to line two types of garments, construct the two fully lined garments. Also, students will draft and create a jacket.

COUTURE I:

Students will utilize additional designs in the drafting of sleeves (e.g. Shirtwaist sleeves, men's two-piece sleeve), collars (Square and Bertha), blouses, and jackets.

COUTURE II:

Students will examine in more detail how to make professional jackets (Shawl Collar, Blazer) and a wrap shirt.

COUTURE III:

Students will draft and construct types of capes, bolero jacket, and a formal dress.

TAILORING II:

The final course of flat pattern making, students will create patterns for outer wear, several types of coats, and the proper tailoring techniques. The student will choose and complete one fully lined suit comprised of a Lined Jacket and bottom, and one fully lined coats.

BODY DRAPING I:

Students will design by draping on a mannequin. Students will show the process of draping in muslin, transferring that into patterns on paper, and completing their designs in mannequin size.

BODY DRAPING II:

Draping a Bustier foundation, basic halter dress, sweet heart fitted dress, and a formal dress. Student will create a fully lined bustier and fully lined formal dress.

BODY DRAPING III:

Students will continue to develop their line of 14 garments, apply Ruching techniques, large structured draping elements, and cut out shapes to three formal designs.

BRIDAL COURSE:

Students will analyze designs created by Jamileh Kamran and other alumni designers for inspiration, and then create two wedding gowns. One traditional, and one of their own creations.

MEN'S WEAR:

Students discover techniques for men's wear. The differences in fit and tailoring. A Jacket, Coat, and Slacks will be created by the end of the course.

COSTUME DESIGN:

Students examine different costuming techniques for dying fabrics, making hats, making basic props, adjustments to garments for quick changes, and weathering.

THE ART OF DRAPERY :

Students build samples of different types of pillows, table topper, and drapes (e.g. Rock Pocket with Heather, Gathered Panel, Flat Panel Self Valance).

Description of all Courses:

BASIC TAILORING COUESE



8 WEEKS AGENDA FOR BASIC SEWING/ TAILORING COURSE

<u>WEEK ONE</u>	<u>HOURS COMPLETED</u>
<ul style="list-style-type: none">• Introduction to Class• Machine Work• Tailor Tack• Straight Stitch Sample• Top-Stitch Sample (Single/ Double)• Gathering Sample• Darts Sample (2,4, and 6 inches)	1 HOUR LECTURE 4 HOURS HANDS-ON (LABWORK)
<u>WEEK TWO</u> <ul style="list-style-type: none">• Visible Zipper Sample**	1 HOUR LECTURE 4 HOURS HANDS-ON (LABWORK)
<u>WEEK THREE</u> <ul style="list-style-type: none">• Invisible Zipper Sample	1 HOUR LECTURE 4 HOURS HANDS-ON (LABWORK)
<u>WEEK FOUR</u> <ul style="list-style-type: none">• Waistband*	1 HOUR LECTURE 4 HOURS HANDS-ON(LABWORK)
<u>WEEK FIVE</u> <ul style="list-style-type: none">• Kick Pleat Sample**• Cut Skirt for Project*	1 HOUR LECTURE 4 HOURS HANDS-ON(LABWORK)
<u>WEEK SIX</u> <ul style="list-style-type: none">• Different Methods of Hemming<ul style="list-style-type: none">◦ by Hand◦ by Machine◦ with Lace◦ with Bias Binding• Lace Application• Work on Skirt Project• French Seam• Piping*• Work on Finishing Skirt Project	1 HOUR LECTURE 4 HOURS HANDS-ON(LABWORK)
<u>WEEK SEVEN</u> <ul style="list-style-type: none">• Princess Dart*• Under-stitch/ Facing*	1 HOUR LECTURE 4 HOURS HANDS-ON (LABWORK)
<u>WEEK EIGHT</u> <ul style="list-style-type: none">• Multiple Button Samples**• Finish Final Skirt Project*• Body Measurements**	1 HOUR LECTURE 4 HOURS HANDS-ON (LABWORK)

BASIC COURSES

BASIC DESIGN 001



8 WEEKS AGENDA FOR BASIC DESIGN 001

WEEK ONE

- Draft:
 - Basic Skirt Pattern
 - Mini Version of Skirt Pattern
- Trace 7 Mini Skirt Pattern
- Cut basic Skirt Project

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Draft Mini Skirts:
 - 2 Double Pleated Skirt
 - 4 Double Pleated Skirt
 - 6 Double Pleated Skirt
 - 4 Single Pleated Skirt
 - 4 Gore Skirt
 - 8 Gore Skirt
 - A-Line Skirt
 - Circle Skirt (Full and Semi-Full)
- Cut the Mini Skirt Projects
- Work on Basic Skirt Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Learn the Sewing Techniques for the Mini Skirts

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on the Mini Skirts

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Work on Finalizing Mini Skirts
- Midterm Grading
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Draft:
 - Desired Skirt Project
 - Circular Skirt Project (Full or Semi-Full)
- Cut Desired Skirt Project and Circular Skirt Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Desired Skirt Project or Circular Skirt Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Desired Skirt Project
- Finalize Circular Skirt Project
- Turn in All Projects and Patterns

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Basic Skirt Project

Desired Skirt Project (Gore, Pleated, etc.)

Circular Skirt Project (Full or Semi-Full)

7 Mini Skirt Sample Projects (Other than the Full Size Chosen Skirts)(Pleats,Gores, A-line, etc.)

* Extra Credit will be awarded **ONLY** if all course projects are completed

*Extra Credit: Pleated Skirt with Fullness, Trumpet Skirt

INTERMEDIATE DESIGN 002



8 WEEKS AGENDA FOR INTERMEDIATE 002

WEEK ONE

- Draft
 - Basic Bodice Blouse Front & Back Pattern
 - Basic Sleeve
 - Full Sleeve with Placket and Cuff
- Cut Basic Bodice Sample Project

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Draft:
 - Fitted Sleeve
 - Bell Sleeve
 - Mandarin Collar
 - Tuxedo Collar
 - Round Bertha
 - Peter Pan Collar
- Cut Desired Collar for Basic Bodice Blouse
- Work on Basic Bodice Blouse

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Learn and Practice the Technique for Full Sleeve with Placket and Cuff

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Basic Bodice Blouse
- Sew Collar to Basic Bodice

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Basic Bodice Blouse
- **Midterm Grading**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Draft:
 - Kimono Blouse
 - Batwing Blouse
- Cut Kimono Blouse

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Kimono Blouse

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Kimono Blouse
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

- **Basic Bodice Blouse with Placket, Cuff and Collar**
- **Kimono Blouse**

* Extra Credit will be awarded **ONLY** if all course projects are completed

***Extra Credit: Shell Blouse**

ADVANCED DESIGN 003



8 WEEKS AGENDA FOR ADVANCE DESIGN 003

WEEK ONE

- Measure Body for Pants Pattern
- Draft:
 - Basic Straight Pants
- Cut Basic Straight Pants

HOURS COMPLETED

1 HOUR LECTURE
4 HOUR HANDS-ON (LAB WORK)

WEEK TWO

- Learn How to Sew Pants Zippers
- Create Pants Zipper Sample
- Place Zipper onto Pants Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Work on Basic Pants Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Finalize Basic Pants Project
- Turn in Basic Pants Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Draft:
 - Bell Bottom Pants
 - Palazzo Pants
 - Knickers
- **Midterm Grading**
 - **Expectations: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Learn How to Sew Side Pockets
- Create Side Pockets Sample
- Cut Desired Pants Project with Side Pockets

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Learn How to Sew J-Pockets
- Create J-Pockets Sample
- Cut Desired Pants Project with J-Pockets

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Pants with Pockets
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Basic Straight Pants Project

Desired Pants Project with Side Pockets

Desired Pants Project with J-Pockets

* Extra Credit will be awarded ONLY if all course projects are completed

***Extra Credit: Palazzo Pants**

TAILORING I



8 WEEKS AGENDA TAILORING I

WEEK ONE

- Learn How to Fully Line a Kick Pleat on a Skirt
- Create a Fully Lined Kick Pleat Sample
- Cut Basic Skirt Project with Lining

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Work on Fully Lined Basic Skirt

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading for Chanel Jacket**
- Cut Chanel Jacket Project
- Work on Fully Lined Basic Skirt

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Finalize Fully Lined Basic Skirt
- Learn Lined Pants Zipper Technique
- Create a Fully Lined Pants Zipper Sample
- Cut Pants Project with Lining

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Work on Fully Lined Pants Project
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1 - 4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Fully Lined Pants Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Chanel Jacket
- Finalize Fully Lined Pants Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Chanel Jacket Project
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
Fully Lined Basic Skirt
Fully Lined Pants Project
Chanel Jacket without Lining

* Extra Credit will be awarded **ONLY** if all course projects are completed

***Extra Credit: Fully Lined Chanel Jacket**

COUTURE COURSES

COUTURE I



8 WEEKS AGENDA FOR COUTURE DESIGN I

WEEK ONE

- Draft
 - Sport Collar Jacket (lined)
 - Two-Piece Sleeve
- Cut Sport collar Jacket with Lining

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Draft
 - Shirtwaist Sleeve
 - Armhole Shirtwaist Sleeve
 - Bicep Shirtwaist Sleeve
 - Two-Piece English Collar Blouse
- Cut Blouse with Yoke and Shirtwaist Sleeve

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Pattern Grading
- Work on Yoke Blouse Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Yoke Blouse Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Yoke Blouse Project
- Work on Fully Lined Sport Collar Jacket
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Sport Collar Jacket Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Sport Collar Jacket Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Sport Collar Jacket Project
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
Blouse with Yoke and Shirtwaist Sleeve
Fully Lined Sport Collar Jacket

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Unlined Square Bertha Dress, Two-Piece English Collar Blouse



8 WEEKS AGENDA FOR COUTURE DESIGN II

WEEK ONE

- Draft:
 - Shawl Collar Jacket (Lined)
 - Stand Up Collar Coat (Lined)
- Cut Shawl Collar Jacket with Lining

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Cut Stand Up Collar Coat with Lining
- Work on Shawl Collar Jacket

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading**
- Work on Shawl Collar Jacket Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Shawl Collar Jacket

1 HOUR LECTURE
4 HOUR HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Shawl Collar Jacket Project
- Work on Fully Lined Stand Up Collar Coat Project
- **Midterm Grading:**
 - **Expectation: all classwork must be complete from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Stand Up collar Coat Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Stand Up collar Coat Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Stand Up Collar Coat Project
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Fully Lined Shawl Collar Jacket with Two Piece Sleeve
Fully Lined Standup Collar Coat

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Unlined Blazer, Unlined Shawl Collar Unconstructed Jacket



8 WEEKS AGENDA FOR COUTURE DESIGN III

WEEK ONE

- Draft:
 - Fitted Cape
 - Full Cape
- Cut Desired Cape Project

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Draft:
 - Peplon Short Jacket Lined with Skirt
 - Double Breasted Jumpsuit
- Work on Cape Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading**
- Work on Cape Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Finalize Cape Project
- Cut Formal Dress with Lined Bolero

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Cut Lined Peplon Short Jacket with Long Skirt Unlined
- Work on Formal Dress with Lined Bolero
- Midterm Grading:
 - Expectation: all classwork must be completed from week 1-4

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Formal Dress with Lined Bolero Jacket
- Work on Lined Peplon Short Jacket with Long Skirt Unlined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Formal Dress with Lined Bolero Jacket

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Projects
- Turn in all Projects and Patterns

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
1 Cape (Fitted Cape or Full Cape)
Formal Dress with Lined Bolero

*Extra Credit will be awarded **ONLY** if all course projects are completed

Extra Credit: Double Breasted Jumpsuit

TAILORING II



8 WEEKS AGENDA FOR TAILORING II

WEEK ONE

- Draft:
 - Double Collar Jacket
 - Notch Collar Shoulder Princess Cut Blazer

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Work on Desired Suit Project Lined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading**
- Work on Desired Suit Project Lined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Desired Suit Project Lined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Desired Suit Project Lined
- Cut Desired Coat Project with Lining
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Desired Coat Project Lined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Desired Coat Project Lined

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Desired Coat Project Lined
- Turn in all Projects and Patterns

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
Desired Fully Lined Suit Project
Desired Lined Coat Project

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Another Suit Design Project, Another Coat Design Project

BODY DRAPING COURSES:

BODY DRAPING I



8 WEEKS AGENDA FOR BODY DRAPING I

WEEK ONE

- Learn How to Measure Mannequin
- Drape and Create ABC Pattern:
 - Basic Bodice with Dart

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Drape and Create ABC Pattern:
 - Shoulder Princess Cut Bodice/Jacket
- Cut Shoulder Princess Cut Bodice / Jacket

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Drape and Create ABC Pattern:
 - Armhole Princess Cut Bodice
- Work on Shoulder Princess Cut Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Drape and Create ABC Pattern:
 - High Collar Blouse
 - Wrap Skirt with Waistband

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Learn How to Create Wrap Skirt with Side Tie
- Drape and Finalize Wrap Skirt with Side Tie
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Fully Lined Shoulder Princess Cut Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Fully Lined Shoulder Princess Cut Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Fully Lined Shoulder Princess Cut Jacket
- Turn in all Projects and Patterns

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Fully Lined Shoulder Princess Cut Jacket with Sleeves

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: High Collar Blouse

BODY DRAPING II



8 WEEKS AGENDA FOR BODY DRAPING II

WEEK ONE

- Drape and Create ABC Pattern:
 - Wrap Blouse with Collar
 - Bustier
- Cut Bustier with Lining

HOURS COMPLETED

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Drape and Create ABC Pattern:
 - Sweetheart Fitted Dress
 - Shawl Collar Jacket
- Cut Sweetheart Fitted Dress with Lining

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading**
- Work on Fully Lined bustier

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Fully Lined Bustier

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Fully Lined Bustier
- **Midterm Grading:**
 - **Expectation: all classwork must be complete from week 1-4**

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Fully Lined Sweetheart Dress

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Fully Lined Sweetheart Dress

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Fully Lined Sweetheart Dress
- Turn in all Projects and Patterns

1 HOUR LECTURE

4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
Fully Lined Bustier
Fully Lined Sweetheart Dress

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Wrap Blouse with Collar

BODY DRAPING III



8 WEEKS AGENDA FOR BODY DRAPING III

WEEK ONE

- Drape and Create ABC Pattern:
 - Ruched Formal Dress
- Work on Ruched Formal Dress Project

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Drape and Create ABC Pattern:
 - Wide Shoulder Cocktail
 - Pleated Highwaist with Wrap Dress
- Work on Ruched Formal Dress Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- **Pattern Grading**
- Work on Ruched Formal Dress Project

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Finalize Ruched Formal Dress Project
- Cut Wide Shoulder Cocktail Dress

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Work on Diamond Back Formal Dress
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Diamond Back Formal Dress

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Diamond Back Formal Dress

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Diamond Back Formal Dress
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
1 Ruched Dress Project
Diamond Back Formal Dress

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Pleated Highwaist with Wrap Dress

BRIDAL

AFS **Arkansas Fashion School** **8 WEEKS AGENDA BRIDAL**

WEEK ONE

- Learn How to Create Pleated Fabric
- Learn How to Create Bow
- Learn How to Sew Bustier Center Back Loop with Cover Buttons

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Drape and Create ABC Pattern:
 - Traditional Bridal Cathedral Gown
 - Modern Bridal Gown

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Pattern Grading
 - Both Patterns for Bridal Designs (Traditional and Modern)
- Cut Both Bridal Design Projects

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Bridal Design Projects

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Work on Bridal Design Projects
- **Midterm Grading:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Bridal Design Projects

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Bridal Design Projects

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Bridal Design Projects
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
Bridal Traditional Cathedral Gown
Modern Bridal Gown

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Fully Lined Bustier Center Back Loop with Cover Buttons

INTERIOR DESIGN

DRAPERY



8 WEEKS AGENDA FOR INTERIOR DESIGN

WEEK ONE

- Introduction to Class
- Table Topper
- Cut and Make a Sample

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Round Table Skirt
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Diagonal Four Square Pillow
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Bolster with Sewn Ends
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Waterfall Bolster Pillow
- Cut and Make a Sample
- **Midterm:**
 - **Expectation: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Rod Pocket with Header
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Scalloped Valance with Pointed Side
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Swag and Cascade (Jabot) on Board
- Cut and Make a Sample

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

All Projects Must be Completed

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Extra Samples of the Projects

COSTUME DESIGN



8 WEEKS AGENDA COSTUME DESIGN

WEEK ONE

- Learn About Research, Sketching, and making a Budget

WEEK TWO

- Learn How to Dye and Weather Fabric

WEEK THREE

- Learn About Working with Foam and Thermoplastics

WEEK FOUR

- Learn to Make a Simple Silicone Mold

WEEK FIVE

- Learn Basic Stage Makeup:
 - Bruising
 - Masculine or Feminine
 - Age Makeup
- **Midterm Grading:**
 - **Expectations: all classwork must be completed from week 1-4**

WEEK SIX

- Learn Basic Prop Painting and Weathering Techniques

WEEK SEVEN

- Create a Life Cast Around the Nose and Mouth area with a partner

WEEK EIGHT

- Finalize the Life Cast Around the Nose and Mouth Area

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

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4 HOURS HANDS-ON (LAB WORK)

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:
All Projects Must be Completed

* Extra Credit will be awarded **ONLY** if all course projects are completed
Extra Credit: Extra Samples of the Projects

MEN'S WEAR I



8 WEEKS AGENDA FOR MENS WEAR I

WEEK ONE

- Draft:
 - Men's Vest
 - Tuxedo Pants
- Cut Tuxedo Pants with Lining and Lined Vest

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Learn How to Sew:
 - Two Sided Welt Pocket
 - One Sided Welt Pocket
 - Bound Buttonhole
 - Covered Button

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Work on Men's Vest and Pants

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Pattern Grading
- Work on Men's Vest and Pants

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Work on Men's Vest and Pants
- **Midterm Grading:**
 - **Expectations: all classwork must be completed from week 1-4**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Men's Vest and Pants

WEEK SEVEN

- Work on Men's Vest and Pants

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Men's Vest and Pants
- **Turn in all Projects and Patterns**

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Fully Lined Men's Tuxedo Pants, and Men's Fully Lined Vest

* Extra Credit will be awarded ONLY if all course projects are completed
Extra Credit: Another Mens Vest (Formal or Casual)

MEN'S WEAR II



8 WEEKS AGENDA FOR MENS WEAR II

WEEK ONE

- Draft:
 - Tuxedo Jacket
 - Tuxedo Shirt
- Cut Tuxedo Jacket with Lining and Tuxedo Shirt

HOURS COMPLETED

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK TWO

- Learn Tuxedo Shirt Placket and Formal Cuff (Cuff Links)

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK THREE

- Learn Tuxedo Jacket Placket
- Work on Tuxedo Jacket and Tuxedo Shirt

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FOUR

- Work on Tuxedo Jacket, Tuxedo Shirt
- Midterm Grading:
 - Expectations: all classwork must be completed from week 1-4

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK FIVE

- Finalize Tuxedo Jacket, Tuxedo Shirt, and Pants
- Cut Double Breasted Coat and Coat Cuff with Lining

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SIX

- Work on Tuxedo Jacket, Tuxedo Shirt

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK SEVEN

- Work on Tuxedo Jacket, Tuxedo Shirt

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

WEEK EIGHT

- Finalize Tuxedo Jacket, Tuxedo Shirt
-
- Turn in all Projects and Patterns

1 HOUR LECTURE
4 HOURS HANDS-ON (LAB WORK)

Final Course Projects Due:

Fully Lined Men's Tuxedo Jacket, and Tuxedo Shirt with Cuff

* Extra Credit will be awarded ONLY if all course projects are completed
Extra Credit: Another Mens Shirt (Formal or Casual)



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FOUNDER:

Jamileh Kamran
Designer, Couturiere

Jamileh Kamran was born in Iran and discovered her passion for design by the age of five. By thirteen, she was studying design and European techniques.

In 1978 Jamileh Kamran and her family moved to America. Upon arriving in the United States, Jamileh started her design business from her home. At the same time, she was raising her children, holding another full time job, and attending night classes at UALR to learn English and acquire computer skills. In March of 1990, Jamileh Kamran was able to open a shop outside her home. The shop was located at 3625 Kavanaugh.. From the beginning of her career, Jamileh Kamran made a promise to herself to help people by her involvement in a wide variety of non-profit organizations and charities.

A friend brought the Arkansas AIDS Foundation to Jamileh's attention in 1997. This foundation that helps people suffering with AIDS touched Jamileh's heart and became the focal point in her effort to help. Hoping to provide long-term financial support for the AIDS Foundation, Jamileh designed the Face of AIDS scarf/ties line. This fund raising effort drew the attention of the high profile people in Arkansas to this important cause. Even the White House paid attention and Jamileh became known as the "Scarf Lady". Jamileh's first Client was Mrs. Hillary Rodham Clinton as she was the First lady of Arkansas and continue designing for her as First Lady of United States.

Jamileh Kamran is an active participant in:

Arkansas Cancer Society

Arkansas Heart Association

Lion World Services for the Blind

Arkansas Children's Hospital

Little Rock Chamber of Commerce

Business and Professional Women

Youth Home

Arkansas AIDS Foundation

Children with Brain tumor

Women in Networking

Awards received by Jamileh Kamran

Gold plaque presented from the American Heart Association

Proclamation from Mayor Dailey of Little Rock proclaiming September 28, 1999 as Jamileh Kamran Day Woman of the Year from the Business and Professional Woman of Downtown Little Rock

The Roy Kumpe Society Presidential Council for Outstanding Support of Services to the Blind in 1998 and 1999

Nominated for the Woman of Distinction by Avon

Compassion Award from the Arkansas AIDS Foundation

In 2007, Jamileh Kamran wrote two books, *The Art of Couture* and the *Art of Decoration*. In 2017 Jamileh Kamran made some revisions to *Art of Decoration*, and with that changed the name of the book to *The Art of Drapery*.

Shortly after that Kamran opened the first School of Fashion in Arkansas, first as Jamileh Kamran School of Fashion and later as the Arkansas Fashion School. Since then Kamran trained and mentored many students to be a successful fashion designers and create jobs for themselves and others.

Arkansas Fashion School Advisory Board:

- Frances G. Lopata,BS,MS, Life Teaching Certification Missouri
- Jessica Virden Mallett, BA,JD with Highest Honors
- Justice Annabelle Imber Tuck, JD
- Trudie Kibble Reed, BA, MSSW,MA, Ed.D
- Nader Afsordeh, BEc,BEL,LLB
- Senetor Joyce Elliot, BEL
- Dr. H. Steve Leslie. Ed.D, SCCT,MBA,MSISec , MA, BS, Teaching Diploma - Mathematics and Science

GLOSSARY:

BASIC TAILORING DEFINITIONS:

- Bias: Cut by folding the fabric in any direction that is not on the lengthwise grain or cross grain. Garments are cut on the bias to enhance the curves of the body. True bias is at 45 degree angle, to the warp or woof of the fabrics.
- Binding: A narrow piece of fabric, used to finish raw edges.
- Darts: A fold sewn into the garment to help fit the body's curve.
- French seam: A seam where raw edges are enclosed; French seams are usually inside the garment so that there are no visible stitches.
- Gathering: A longer machine stitch that is used to draw up fullness on the stitch line.
- Hem: The edge of a piece of cloth that is folded over and sewn so that it doesn't develop loose threads.
- Invisible Zipper: A zipper that appears hidden in the seam, when sewn, and only the pull tab is visible.
- Kick pleat: A technique using a single fold pleat on the center back of the skirt for comfort and easier movement.
- Lace Hem: When lace is used to secure a raw edge of material, usually inside the garment.
- Piping: A narrow tube of fabric that is used for trimming sewn in a seam of a garment
- Princess Dart: A tapered tuck sewn from the bottom hem to the arm hole adjusting bust and waist fit of a garment.
- Tailor Tack: Small loose loop hand stitches used in tailoring for marking seam lines and construction match points on the fabric.
- Top-stitch: Row of stitching that shows on the outside of the garment.
- Visible Zipper: A zipper that has seams visible on the garment that outline the zipper placement.

BASIC DESIGN 001 DEFINITIONS:

- A-Line Skirt: A skirt that is fitted at the waist and then begins to flare gently out towards the bottom of the garment, forming an A shape.
- Pleat: A fold formed by doubling fabric back upon itself and securing it in place.
- Trumpet Skirt: A skirt with slim fit through the hips and flares out to the bottom of the skirt.

- Gore Skirt: A flared skirt that is fitted at the waist and full at the hem. There are no gathers or pleats at the top. All the fullness comes from the shape of the panels which are wider at the one end than at the other (i.e. a “gore”).

INTERMEDIATE DESIGN 002 DEFINITIONS:

- Tuxedo Collar: Vertical collar fitted to the neck with two small folds where the collar joins shirt opening.
- Mandarin Collar: A short vertical collar found on a shirt or jacket, fitted to the neck with one opening.
- Kimono: A long robe that includes long loose, straight sleeves and a sash. The kimono in today’s fashion can involve any one of the elements from the original Japanese kimono.
- Batwing Blouse: A garment with a loose long sleeve with a large armhole and a tight or loose hem, with no armhole seam.

ADVANCED DESIGN 003 DEFINITIONS:

- Bell Bottom Pants: A style of pants that have a wide flare or fullness between the knee to hem.
- Yoke: The fitting, upper separately- seamed portion of a blouse, skirt, or pants.
- Knickers: Short pant ending above the knee.
- Palazzo Pants: Flared from hips to hem.
- J-Pocket: Pocket seamed into waist and side seam, opening angled between.

TAILORING I DEFINITIONS:

- Chanel Jacket: Design developed by Coco Chanel which has a no collar neckline and a straight opening in front with set in sleeves.

COUTURE I DEFINITIONS:

- Dropped Shoulder Blouse: When the shoulder seam is longer and the armhole seam is positioned on the upper arm rather than the shoulder bone.
- Sport Collar: Fitted to the garment neckline having horizontal folding shaped to particular designs.
- Sport Collar Jacket: A jacket that is cut somewhat fuller than the jacket of a business suit, worn with slacks for informal occasions.
- Bertha Collar: Fitted to neckline and lays flat on the upper body of the garment.
- Puff or Bell Sleeve: Sleeve that have a wide flare or fullness at the bottom of the sleeve.

COUTURE II DEFINITIONS:

- Blazer: A jacket that has lapels and long sleeves, may have pockets.
- Shawl Collar Jacket: A rolled collar and lapel in one piece that curves from the back of the neck down to the front closure of a single-breasted or double-breasted jacket.
- Wrap Shirt: A bodice created by the cross-wrapping of fabric; may be in front or back and associated with a high or low neckline.
- J-Pocket: Pocket seamed into waist and side seam, opening angled between.

COUTURE III DEFINITIONS:

- Cape: An outer garment that fastens at the neck and is worn hanging loosely over the shoulders.
- Double Breasted Coat: A coat that has one half of the front lapping over the other and usually contains two rows of buttons.
- Separated Raglan Sleeve Jacket: A sleeve that begins at the neck and has a long, slanting seam line from the neck to the armhole, giving the garment an undefined shoulder.
- Bolero: Above waist line short jacket which has rounded opening in front and long fitted sleeves.
- Formal Dress: Closely fitted bodice, usually floor length skirt of luxurious fabrics.

BODY DRAPING I DEFINITIONS:

- Princess cut: A garment style in which vertical panels of material are shaped to follow the outline of the figure

BODY DRAPING II DEFINITIONS:

- Bustier: A woman's close-fitting, sleeveless, strapless top, often elasticized, usually having stiffening or facing to give it shape, may be worn as a blouse.
- Notch Collar: A collar forming a notch with the lapels of a garment at the seam where the collar and the lapels join.
- Halter Dress: Bodice formed with no fabric on upper back with the front restrained by ties that go around the neck.

BODY DRAPING III DEFINITIONS:

- Petticoat: An undergarment hanging from the shoulders or the waist, worn under a skirt or dress to add volume.
- Horsehair Braid: Trim used to stiffen and define straight and curved hems
- Ruche: Early 19th century: from French, from medieval Latin rusca 'tree bark,'. Due to the tree bark look of the sight pleating or gathering of the fabric.

BRIDAL DEFINITIONS:

- Veil: A piece of fine material worn by women to protect or conceal the face. An important piece in most bridal designs
- Overlay Lace: Lace that is sewn to lay over another fabric.
- Appliqué Lace: Decorative lace applied (sewn) to an existing openwork fabric
- Covered Button: A type of button that is covered with fabric. This is done with a special tool
- Boning: A rod that is sewn into the fabric and creates the desired shape and prevents wrinkling of the fabric. These rods can be made out of a variety of materials.

ART OF DRAPERY DEFINITIONS:

- Batting: A form of filling that can be used in quilts/pillows.
- Bolster: A long, thick pillow usually placed in-front of pillows for reinforcement.
- Buckram: A stiff-finished heavily sized fabric of cotton or linen used for interlinings in garments or fabrics.
- Cascade: Side panels, usually pleated, which flank swags. They can be long or short.
- Cornice: A decorative band of metal or wood used to conceal curtain fixtures.
- Grommet: An eyelet placed in a hole in a sheet or panel to protect or insulate a rope or cable passed through it or to prevent the sheet or panel from being torn.
- Jabot: A piece of fabric, long or short, which drape down on either side of a swag or valance, often pleated and tapered.
- Miter: tidy finish to a 90-degree corner, neatly squaring the corners while creating a di-agonal seam from the point of the corner to the inside edge.
- Swags: Long sidepieces that hang from the top of the window or rod.
- Scallop: Decorations with a series of small curves along the edges.
- Valance: A short drapery that comes in various shapes and styles. Can be used on their own to cover the tops of windows, doors or along with sheers and drapes.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT BY SIGNING THIS DOCUMENT I AM AGREEING TO COMPLY WITH THE CONTENT STATED HERE IN.

Student or Legal Guardian Signature: _____ Date: _____

School Official Signature: _____ Date: _____

In case of a problem or questions, please contact School Director (Jamileh Kamran) immediately. If not contact:

Jamileh Kamran

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